

Children of St. Martha Elementary School Council

ANNUAL GENERAL MEETING AGENDA

Remote Meeting via Google Meet

September 21st, 2022 6:00pm

Members (any school parents, grandparents, guardians) must be present to vote. Proxies are not permitted.

1. Call to Order, Land Acknowledgement, and Opening Prayer
2. Introduction of Guests and School Council Members/Attendees
3. Review of Agenda
4. Approval of Minutes for previous AGM (*motion to accept*)
5. School Council Executive Report
 - a. 2021/2022 Annual Report (*see Appendix A, motion to accept*)
 - b. 2021/2022 Fiscal Year Financial Statements (*see Appendix B, motion to accept*)
6. Reports
 - a. Principal's Report (*see Appendix C*)
 - b. Teacher's Report (*see Appendix D*)
 - c. Religious Education/Associate Principal's Report (*see Appendix E*)
 - d. Trustee's Report: please refer to [Board Meeting Brief for June 22, 2022](#); next Board Meeting scheduled for September 28, 2022
7. Old Business - no items at this time
8. New Business
 - a. Fall family evening proposed for October 28th, details TBD; December movie night also tentatively booked for December 16th
 - b. Coffee and Purdys fundraisers for Winter 2022
 - c. Sponsors for Turkey Dinner catering
9. Elections
 - a. Dissolution of the current Executive (*motion to dissolve the current executive*)
 - b. Election of new Executive Members: Chairperson, Vice-Chairperson, Secretary, Treasurer (*elect or acclaim*)
10. 2022/2023 School Council Meeting Dates

All meetings will begin at 6pm and will be held remotely via Google Meet until further notice.
October 19th, November 16th, January 18th, March 22nd, May 17th, June 14th
11. Adjourn

School Council Annual Report

School: Children of St. Martha Elementary School

Reporting Year: September 2021 to August 2022

Executive:

Name	Position
Lindsay Spadavecchia	Chairperson
Jennifer O'Neill	Vice-Chairperson
Rachel Vandette	Secretary
Jessica Herbst	Treasurer

Meeting Dates:

AGM September 29th, 2021; November 17th, 2021, January 19th, 2022, March 16th, 2022, May 18th, 2022, June 15th, 2022

Notable School Council Activities:

- Due to ongoing COVID uncertainty, there were no in-school council led activities through the school year (movie nights, turkey dinner, hot lunches, etc.).
- Most school council meetings were held remotely over Google Meet. Our final meeting, in June, was held as a hybrid meeting, both in-person and remote options. This worked well and we will continue the hybrid format into the new school year.
- Lindsay Spadavecchia, CSM Chair, attended the annual ASCA AGM remotely in April 2022 and GrACE Summit on May 30, 2022.
- There were two formal school council-driven fundraisers for the school: Winter Fundraiser Nov/Dec 202 of wreaths and signs; Spring Read-a-Thon where students read, and classes tracked reading time into a program to move across Canada through a virtual map. The read-a-thon not only promotes literacy but also includes some gamified geography learning as the classes track their movement across the Canadian map.
- Funds from the fundraisers went towards books for the school library, the purchase of supplementary tablets for individualized or small group use, and prizes for the Read-a-Thon. It should be noted that the Read-a-Thon was extremely successful and popular, with students, teachers, and families alike.

Report provided by Lindsay Spadavecchia, Chair

Date: September 14, 2022

Appendix B – 2021/2022 CSM School Council Year End Financial Statements

School Council School Activities Fundraising					
				Opening Balance	405.93
		Expense	Net Proceeds		
13X13 Handcrafted Sign and Wreaths & Swags(560+1920)	2480	1679.78	800.82		1206.15
Holy Spirit Catholic School 2% Fee Service Charge- Fundraiser		45.25			1160.9
Lindsay Spadavecchia Christmas Treat Bags(School Wide),Retirement Gift for Loiuse Born (2B)		213.65			947.25
Joanne Collier- Supplies for School Craft Day- Dec 13/2021		143.87			803.38
Shanon Collier-Christmas Bingo prizes- December 17/2021		119.75			683.63
Read-A-Thon 2022			1326		2009.63
Lindsey Spadavecchia-Whole School Wide Fundraiser-Read-A-Thon 2022, supplies and prizes(ice cream- outstanding efforts in the Read-A-Thon, April 29/2022-school wide)		182.35			1827.28
Total- School Council School Activities Fundraising					1827.28
Total of all School Council Categories					1827.28

September Enrollment Projections:

The Children of St. Martha	
Class	#
Kindergarten – Sandra Cormican	23
Kindergarten - Laurie McIntosh	22
Grade 1/2 – Colleen Maier	23
Grade 1/2 – Christine Wallace	24
Grade 2/3 – Mark Huff	23
Grade 3/4 – Allison Snopek	25
Grade 3/4 – Dale Comchi	25
Grade 5 – Nicole Wilson	24
Grade 6 – Shalyn Boras	23
Music/Literacy .5 position Elizabeth Scott-Perry	
Kindergarten to grade 6	Total: 212

School Start Up: The beginning of the school year was filled with excitement and energy as we welcomed back our students. We feel blessed to be able to open our doors for parents and visitors once again.

New CSM Staff:

New Teachers: We are pleased to welcome Mark Huff, Dale Comchi and Shalyn Boras. They were highlighted in both our June and September newsletters.

New Support Staff: The following staff will be introduced in upcoming newsletters.

1. Family First Facilitator: Kristine Savage
2. Family School Liaison Counsellor: Rena Ondrik
3. ESL EA: Maria Baque (working both at CSM and FLVT)
4. Lisa Lee: Kindergarten EA
5. Marilyn Horgus: Kindergarten EA
6. Tracy Wittig: Kindergarten EA
7. Megan Spiess-Brown: Grade 1-6 EA

Frontier College:

Frontier College has gained grant funding to offer literacy supports to a few schools. Starting in late September, Frontier College will once again be partnering with CSM and St. Paul school to offer support in the area of literacy. Mrs. JoAnne Hartigan will be once again joining us this school year. During the days she is assigned to CSM, she will work one to one and/or with small groups of students, in Division II, to provide support. The target group she has received funding for are our grade 5 and 6 students.

University of Lethbridge Nursing Cohort:

Beginning mid-September through to December 2022, we will once again collaborate with the University of Lethbridge welcoming Nursing Student Cohorts to our school. This partnership celebrates learning opportunities for the Nursing Students as well as our staff and students. Respecting the primary mandate of the U of L Nursing Cohort practicum, we are hopeful that alongside those outcomes, there will be opportunities to enhance Comprehensive School Health.

School Upgrades:

Flooring in the school: Over the summer, the remainder of the carpet was removed from the school (with the exception of the music room).

Overhead projectors in Classroom: Currently, each classroom's SMART Board technology (obsolete) is being replaced with a new overhead projector. This was planned for early August but due to the lateness with delivery of this technology, it is being completed throughout the months of September/October.

Food Services:

1. Breakfast Program: Ms. Katey Schmidt & Ms. Dionne Williams will be organizing the morning breakfast club. Their hours are supported by Holy Spirit Schools Central office again this school year.
2. Breakfast Club of Canada: Breakfast Club of Canada is once again supporting our school with money to purchase food and equipment for our breakfast program as well as Fresh Fruit Friday's.
3. Lunch Program: we are continuing to receive supplementary bagged lunches through Covenant Health (all are guided by AHL protocols and follow Canada Food guide for healthy eating).

Student Responsible Use Agreement:

The agreement is given to parents as a paper copy and kept at the school on file.

This agreement needs to be signed before students can access electronic devices and Holy Spirit School Division network.

The document can be found at the following attached link.

Acceptable Use Agreements

[Digital Citizenship & Acceptable Use Agreement](#) - Updated August 29, 2022

Digital Citizenship Scope and Sequence

[Click here](#) to view the Holy Spirit Catholic School Division Digital Citizenship Scope and Sequence.

Right to Disconnect:

Last school year, Holy Spirit Catholic School Division introduced what is referred to as the "Right to Disconnect" (weekdays from 6:00 pm to 6:00 am and during weekends). Given the busyness of all of our lives it provides comfort knowing that it is completely fine and beneficial to our overall health and well-being to step away from work responsibilities.

Information that was shared with our school communities on September 3rd, 2021 can be [found here](https://www.holyspirit.ab.ca/cms/one.aspx?portalId=20670276&pageId=25654279):

<https://www.holyspirit.ab.ca/cms/one.aspx?portalId=20670276&pageId=25654279>

Upcoming Significant Dates:

Tuesday, September 13th, 2022: Old Dutch Fundraiser starts

Thursday, September 15th, 2022: Opening Mass at St. Martha Parish & New Family Blessing

Thursday, September 22nd, 2022: Father Monis classroom visits

Friday, September 23rd, 2022: Terry Fox Run 9:00 a.m.

Wednesday, September 28th, 2022: Faith in Action Assembly 3:00 p.m.

Wednesday, September 28th, 2022: Holy Spirit Board Meeting 6:00 p.m.

Friday, September 30, 2022:

National Day for Truth and Reconciliation: marks National Day for Truth and Reconciliation. There will be no school on this day.

"Every Child Matters" Orange Shirt Day

Wednesday, October 5th, 2022: The Children of St. Martha Elementary School Pow Wow

Grand Entry starts at 12:00 p.m. All school community members are welcome to attend. If School Council members are present, we will have you join our Board of Trustee representatives, HS Senior Administrative Leadership Team and our School Staff in the grand entry.

Appendix D – September 2022 Teacher Report provided by Mrs. Sandra Cormican

1. Welcome Back!

CSM staff was excited to welcome students and families back to school on Wednesday, August 31, 2022. It was great to see the smiling faces and hear the laughter! Our Kindergarten and Early Learning children officially started their educational journey together on Monday, September 12, 2022.

All students (K-6) have weekly opportunities to have music instruction with Mrs. Scott-Perry, physical education classes in the gym (or outside), and sign out books from library with Mrs. Rodzinyak. Students also get daily opportunities to be outside, play on the playground, and interact with students from other classes during recesses.

Grades 1-6 are excited to be eating lunch all together in the gym again! Our opening Mass was held on Thursday, September 15, 2022 at St. Martha's Parish. New families were invited to join us at the church and the school afterwards for refreshments.

2. Old Dutch Chip Fundraiser

The Old Dutch Chip Fundraiser launched on Tuesday, September 13, 2022 and will run until Monday, October 3, 2022. Students are not expected to go door to door to sell chips, but instead are encouraged to inquire with family and family friends if they would like to order chips in time for Halloween trick-or-treating. Students gather order information for their reference on the paper order form distributed by their classroom teacher; however all orders and payments must then be submitted through School Cash Online.

Orders will be ready for pick-up by Friday, October 21, 2022. Families are asked to call ahead to pick up their orders. Orders will be distributed from the side gym doors. The funds raised will be going towards our "Read With Us" program school-wide book study to buy books and prizes. We thank-you in advance for your support with this fundraiser!

3. Terry Fox Run

Our school will be once again participating in the Terry Fox Run. Our run will be held on Friday, September 23, 2022 at 9:30am at Nicholas Sheran Park. All donations to the Terry Fox Foundation can be made online. The donation link can be found on Class Dojo and on our website.

Appendix E – September 2022 Religious Education/Associate Principal Report provided by Mrs. Janet Clamp

Liturgical Celebrations and Parish Connection

- Thursday - September 15th - Opening mass and Family Blessing - 9:00am
- Thursday - September 22nd - Father Visit for Classroom Blessings - Zach visit for Sacrament information
- Wednesday - September 28th - Liturgy for Truth and Reconciliation
- Thursday - October 6th - Thanksgiving liturgy - 9:00am
- October - Adoration in the school
- October - Weekly masses begin (2-3 classes will be assigned each week)
- Wednesday - November 9th - Remembrance Day Liturgy - 9:30am

Faith Theme. This year is the start of a new three year Faith Theme. Arise! Pilgrims of Hope. The title for this year is Arise! and the Faith Focus is God is in Our Hearts. We will focus on looking inward as we grow in faith and learn about the Spiritual Works of Mercy and the Fruits of the Spirit. The full Faith Theme and faith inventory will be presented at a future school council meeting.

Sacraments. Janet will be meeting with Zachary Hampton to discuss the plan for sacramental preparation this year, including school retreats - and how the school could support or be involved.

Parish connection. Janet will be reaching out to CWL or other parish groups to see if they are interested in making new advent wreaths for our classrooms.

Religious Education. The school will continue using the Growing in Faith Growing in Christ resource for all Religious Education grades 1 to 6. The Fully Alive resource à Catholic approved resource for teaching Health will also now be fully implemented for grades 1 to 6.

Friday Gospel. Each Friday the students will gather in the gym first thing after the bell and until 9:15. During this time we read and discuss the upcoming Sunday Gospel to help students be prepared to hear the Gospel and maybe even find the message in the Homily at mass. We also learn about parts of the mass, common prayers, dive deeper into our Faith Theme, talk about our Faith in Action themes and discuss things we are grateful for. We are thankful to spend this time as a community.